

# SWAGA.

## South Warnborough Playground Inspection Report

The purpose of this routine inspection is to ensure that the Committee has taken reasonable care in ensuring that the playground equipment is fit for the purpose intended and that any safety hazards are rectified so to prevent injury to the public.

### MAIN PLAYGROUND AREA:

#### Basketball Post:

- Shake the upright post. There should be no movement.
- Check the board for visible splits
- Check that the bolts holding the board are in place

Action points: **XXX**

#### Goal Posts x 3:

- Check the crossbar 4 nuts and bolts (2 on each side) to ensure that they are in place
- Shake the crossbar. There should be no movement
- Shake each upright post. There should be no movement
- Check that the posts are smooth with no rough rust patches that could graze skin

Action points: **XXX**

#### Park Bench:

- Shake the bench and check that it is secured to the ground
- Check that the seat and backrest are smooth with no splinters
- Check and remove debris on the ground in the vicinity of the bench

Action points: **XXX**

#### Swing/basket/swing about:

- Shake and check that all 3 vertical uprights are secure with no movement
- Check that the rotating plate at the top of the swing rotates freely
- Check chain attachment to fixing on rotating plate is secure
- Check cradle seat is clean, secure and intact
- Check and remove debris on the ground in the vicinity of the swing

Action points: **XXX**

#### Swing/Junior – 1 bay 2 seat:

- Check each seat and ensure all parts are intact and clean
- Shake each metal upright to ensure no movement
- Check that the bolts securing both swing chains are intact
- Check and remove debris on the ground in the vicinity of the swings

Action points: **XXX**

#### Swing/Toddler – 1 bay 1 seat:

- Check seat and ensure all parts are intact and clean
- Shake each metal upright to ensure no movement
- Check that the bolts securing both swing chains are intact
- Check and remove debris on the ground in the vicinity of the swings

Action points: **XXX**

#### Swing/DDA:

- Check seat and ensure all parts are intact and clean
- Shake each metal upright to ensure no movement
- Check that the bolts securing both swing chains are intact
- Check and remove debris on the ground in the vicinity of the swings

Action points: **XXX**

#### Multi Play/ Double Slide:

- Check the wooden ramp leading to the slide and ensure that the horizontal timbers are intact

- Check wooden steps to ensure that they are secure
- Shake both sets of handrails to ensure that they are secure
- Shake vertical timbers located around the slide to ensure none are loose
- Shake metal slide to ensure it is secure
- Check and remove debris on the ground in the vicinity of the slide

**Action points: XXX**

### **Climber/Frame/Rope Net:**

- Shake and check that all vertical uprights are secure with no movement
- Shake and check that all horizontal wooden posts are secure with no movement
- Shake and check that all horizontal climbing rungs are secure with no movement
- Check security of net on the horizontal bars. One bolt and one screw should hold each mount
- Check all U bolts are in place for the net
- Check monkey bars at each fixing point are secure
- Check and remove debris on the ground in the vicinity of the climbing frame

**Action points: XXX**

### **Cableway/Aerial Slide:**

- Shake all vertical uprights and check that no movement can be found
- Check that the bolts holding galvanized metal strips at the top of the slide are in place
- Visually check the wire through the entire run for fraying
- Check that the clamps securing the wire are intact
- Check that the footrests on each ramp are secure
- Check wear on chain loop where it attaches to the seat
- Check and remove debris on the ground in the vicinity of the slide
- Check that there are no overhanging branches from adjacent tree

**Action points: XXX**

### **Climber/Boulders:**

- Check all handholds are secured firmly
- Check safety matting

**Action points: XXX**

### **Front gate:**

- Ensure that the sign with “shut the gate”, “liability” and “no dogs” texts is visible and legible.

**Action points: XXX**

### **Drive:**

- Check condition of surface.
- Check condition of timber edgings.

**Action points: XXX**

### **Litter bin**

- Empty bin and replace bin liner.
- Generally check all items for cleanliness and undertake clean as appropriate.

**Action points: XXX**

## **MULTI USE GAMES AREA:**

### **Entrance gate**

- Ensure that the sign text is visible and legible.

Action points: **XXX**

### **Court fencing**

- Check condition

Action points: **XXX**

### **Court surface**

- Check condition and remove any debris
- Check specifically for moss and algae
- Check line markings
- Check for stains and/or marks
- Check tennis post hole covers
- Drag mat (monthly)

Action points: **XXX**

### **Goal Posts**

- Check the crossbar nuts and bolts to ensure that they are in place
- Check the upright posts
- Check the goal nets

Action points: **XXX**

### **Tennis net (if in place)**

- Check condition
- Check retaining hooks are in place/general integrity

Action points: **XXX**

### **Container:**

- Check if secure.
- Check general condition and/or if any damage.

Action points: **XXX**

### **GENERAL:**

Other matters/comments:

**XXX**

Date: **XXX 2015**

Inspection Carried out by: **XXX**

Please email this report to the Clerk of the P C at: [clerk.swparishcouncil@gmail.com](mailto:clerk.swparishcouncil@gmail.com),  
[Christopher.bramley@bp.com](mailto:Christopher.bramley@bp.com) and the next person on the SWAGA maintenance rota.